

SANTA BARBARA COUNTY EMPLOYEES' RETIREMENT SYSTEM

VICE CHAIR CHARTER

INTRODUCTION

The Board of Retirement will elect one Board member as Vice Chair to hold office in accordance with the Board's Bylaws.

DUTIES AND RESPONSIBILITIES

The Vice Chair will:

- a. Assume the duties and responsibilities of the Chair as set forth in the Chair Charter in the event the Chair is unable to fulfill the duties of the position.
- b. Assist the chair in the performance of his or her duties as the Chair may direct, including orientation of new Board members.

POLICY REVIEW

This Charter shall be reviewed by the Retirement of Board at least every 5 years to ensure that it remains relevant and appropriate.

HISTORY

This Charter was adopted by the Board of Retirement on October 26, 2011; reviewed April 23, 2014, September 27, 2017, June 24, 2020; and revised on April ____, 2023.